



Cosumnes, American, Bear & Yuba River
Integrated Regional Water Management

**CABY Coordinating Committee Agenda
October 3, 2012; 9:00-12:00**

Placer County Water Agency; Auburn, CA
Conference line: 978-964-0050; code 46767092

Meeting Objectives:

CC members will:

1. Understand and refine the process for project review.
2. Finalize the CABY ED job description and process for moving forward on this.
3. Identify options for the 2013 implementation grant to bring to the PC in November.
4. Discuss how to address concerns brought forth regarding the terms of the CABY CC.

Time	Topic
9:00	Welcome and introductions
9:10	IRWMP review strategy update <ul style="list-style-type: none"> • When and how document review will occur
9:20	Project review process – <i>time limited discussion</i> <ul style="list-style-type: none"> • Projects go out to PC 10/31 – <i>this is the most labor-intensive time for the CC, as you'll be reviewing all of the projects; likely 2-3 projects/day: review period = 10/31-11/14</i> • Review and send questions to Tania by 11/14 • Tania will answer questions and send answers out to the group by 11/28 – <i>the project team recommends that the CC come to the meeting having their scores completed – we suggest that you rank an entire group (e.g.: DAC infrastructure, meadows, etcetera) at once</i> • Review occurs 12/13
9:30	CABY Futures <ul style="list-style-type: none"> • Refine and finalize job description • Identify process for release <ul style="list-style-type: none"> – When does this happen? – How does it happen? – Who does it?
10:45	2013 implementation grant application <ul style="list-style-type: none"> • Do we pursue funding in this cycle? • If so, who does the work and how is it paid for?
11:00	CC makeup and terms – <i>time limited discussion</i> <ul style="list-style-type: none"> • Define options (e.g.: 2-year terms, any PC member eligible, keep interest makeup)
11:30	What to do with the mercury project <ul style="list-style-type: none"> • Strategy?
12:00	Adjourn

For more information, please contact Katie Burdick at 530/823-1310 or Katie@cabyregion.org.

CABY CC Meeting Notes 10-3-2012

In Person at PCWA:

Marie Davis, PCWA, CC member
Carrie Monohan, The Sierra Fund, CC member
Ron Nelson, NID, CC member
Lesa Osterholm, NID, CC member
Keri Rinne, American Rivers, CC member
Lisa Frankl, Sierra Streams Institute, observer
Katie Burdick, CABY project team

On Phone:

Elizabeth Betancourt, CABY project team
Tania Carlone, CABY project team

IRWMP Review Strategy/update:

- Written: Region Description, Issues/conflicts, RMS, Objectives, Climate change, Projects
- Next steps: Elizabeth and Katie are meeting in late October to complete the final sections; they'll be ready for review by the November PC meeting
- Adoption should happen January-March 2013
- **ACTION ITEM:** Elizabeth will load final sections onto Basecamp for use by the project team
- **ACTION ITEM:** Elizabeth will work with David Siedband to get final version sections up on CABY website ASAP

Project Review Process – as revised in the CC meeting:

1. 40 Tier 1 projects will be organized, with project descriptions completed by the 31st, note that they will include less descriptive text than the projects developed in 2007
2. Rather than the CC immediately ranking projects in December, the PC will make the decision in November regarding the pursuit of funding in 2013.
3. This will include the decision of how the package will be created, which may or may not be based on ranking. While ranking may not occur at this time, it would be useful to develop general guidelines that would establish CABY's priorities for funding. These guidelines or priorities would then be utilized when making decisions about which projects should proceed for particular funding requests. Funding guidelines/priorities will be discussed at the November PC meeting.

CABY Futures:

- Rather than assuming that the remaining water agency funds may be spent on an ED employed by the CABY NGO, it may be better to convene a FOC meeting to discuss options – it's possible that a two-step process (consultant using up the water agency funds and then the NGO employee) may be effective
- Katie's reduction in work load will likely begin in February and continue through the summer. She will be gone for 3 weeks (end of February through mid-March). She will assist the group in identifying a strategy to augment her availability with additional staff, as needed. She will also support the group in working out a strategy for preparing an Implementation Grant, but will not be able to take the lead or provide much support due to her vacation timing.
- **ACTION ITEM:** Ron Nelson will reconvene the FOC to discuss this question as well as the audit
- **ACTION ITEM:** Bill Center will ask Dave Eggerton to schedule a CABY NGO meeting – it would be great for this to occur after the FOC meeting, but isn't necessary

CC Makeup:

- CC has maintained a 4-4 balance, but has no way to replace seats; there should be a way for interested parties to enter the process
- Another way to look at the CC is that it's an executive committee of a large and unwieldy Board; there have not been NGOs dying to get on the Board because it's a ton of extra work
- This discussion should be brought back to the PC, including the two main points from the CC: longevity and balance are important
 - Also bring a CC "job description"
- **ACTION ITEM:** KT, EB, and TC will develop an outline of this discussion to bring to the PC for discussion

What to do with the Mercury Project:

- September PC meeting – approved the first three steps without approving the fourth due to recusal issue
- Recusal because of conflict-of-interest is difficult because conflict of interest is difficult to define – it's a gray area
- This is more a decision for the PC – the CC will provide comments on the suggested version(s)
- **ACTION ITEM:** Tania will send out the proposal and request CC comments within one week (due October 10th); these will be brought to the PC in November

Adjourned at 12:15 PM