



CABY CC Meeting Minutes
November 8, 2016
1:00 PM to 3:00 PM
PCWA Business Office, Auburn, CA

Present: All members of the Coordinating Committee -

Neysa King, NID

Rachel Hutchinson, SYRCL

Kelsey Westfall, TSF

Heather Knutson, PCWA

Marie Davis, PCWA

Izzy Martin, TSF

Derrick Whitehead, EDCWA

Elena DeLacy, ARC

Melinda Frost-Hurzel, EDTU (phone)

Tracey Eden-Bishop, EID

1. Agenda Review and Additions

No Additions to the agenda were proposed.

2. CABY JPA Meeting Update

- a. Neysa provided a brief summary of the recent JPA meeting. The CABY JPA approved the 2 funding requests from the letter sent to them from the CABY CC. They approved funding for (1) a consultant to prepare a scope of work for a plan update; and (2) a consultant to update the plan. They tabled a decision to hire a CABY coordinator to conduct meeting facilitation. A budget for the January 1 – June 30 2017 6-month period was proposed:

\$20,000 for meeting facilitation and coordination for the plan update

\$40,000 for Plan Updates

\$15,000 for relevant CABY tasks (from the drought implementation grant)

\$75,000 TOTAL

There was also a presentation from the American River Basin Plan (Bureau of Reclamation, EID). It was mentioned that it would be great to have this presented at the next CABY meeting.

3. CC Membership

- a. Review decision log from last meeting.

- b. CC Membership issue – DECISION: Table idea of having more than 8 CC members. Cities don't feel the need for extra representation. Leave CC Membership as it is currently structured:
4 members nominated by the JPA;
4 members nominated from the PC (non-JPA members).
An action item was created for this decision, with Izzy Martin making a motion to approve this decision and Neysa King seconding. A unanimous vote followed.
- c. Discussion of the nomination process for 4 PC members on the CC ensued. Derrick mentioned that non-JPA members should enter into an MOU (referencing Tim's memo) because there is a difference between signing onto a Plan and signing an MOU for partnership. Neysa followed this by asking what if a project recommended by CABY CC causes damage? Who is liable? Izzy Martin stated that another MOU is not needed because the liability technically is on the grant applicant or fiscal agent. It became clear that the need for this additional MOU needs to be clarified and explained by the JPA.
- d. We need to (1) define the role of a CC member as well as (2) define the role of the entire CC. Some of these roles and some guidelines for serving on the CC were brought forward, including (but not limited to):
- Preparedness and responsiveness to Grant Programs
 - Advise on IRWM updates
 - Coordinate with CABY Coordinator
 - Identify CABY issues with the PC
 - Communicate with the JPA
 - Outreach to entities outside of the CABY region
 - CC can meet more responsively and is a good sounding board for ideas, plus it is a more manageable size
 - CC breaks ties on votes except when it comes to the election of PC members
 - No proxy voting for other organizations – a person may only represent one organization.
 - CC/PC membership is organizational. Only one vote allowed per organization.
 - Term limits for CC members? Every two years have a vote, stagger elections so only half of the seats are up for re-election every two years.
 - How do we deal with absences on the CC? the three remaining CC members choose a member from the rest of the eligible PC members
 - Decision-making body: If the PC cannot come to a consensus, the vote then goes to the CC (requires a 75% majority)

Next CABY CC Meeting is scheduled for December 7, 2016 12 noon at PCWA Business Center with the PC meeting following.

MEETING ADJOURNED AT 3:05 PM

Meeting Minutes prepared by Elena DeLacy.

DECISION LOG for this meeting:

1. Leave CC Membership as it is currently structured:
 - 4 members nominated by the JPA;
 - 4 members nominated from the PC (non-JPA members).